

**Spencer Town Council Regular Meeting
December 3rd, 2012 at 7p.m
Municipal Building
90 N. West Street
Spencer, IN 47460**

Board Members present: Cynthia Hyde, Jon Stantz, and Dean Bruce

Also present: Clerk-Treasurer Cheryl Moke, Chief Marshal Richard Foutch, Street Dept. Supt Larry Parrish, Sewer Superintendent John Hodge, Michael Stanley, and James Baughn

MEETING WAS OPENED WITH THE PLEDGE TO THE AMERICAN FLAG

IN THE MATTER OF APPROVAL OF MINUTES FOR November 19th, 2012 REGULAR MEETING
Jon Stantz made a motion to accept the minutes as presented, seconded by Dean Bruce and passed 3-0.

IN THE MATTER OF PUBLIC ISSUES

Bob Morris requested that the parking in front of 106 N. Main Street be reestablished. It is currently restricted by having the curb painted yellow. Street Superintendent, Larry Parrish spoke about the state requirements for parking within so many feet of a state highway. He also noted that this will further change as a result of the DOT 46 Project set to start in the next couple of years. The Board agreed to table this request until further research could be done on the state requirements.

John Wallace, Fire Chief for the Owen Valley Fire Dept, requested approval of a fire training event at a house located at 157 S. Harrison. The Board discussed the problems that could arise as a result of setting a real fire to the furnishings, and Dean Bruce suggested that smoke and heat machines be used instead for training.

Jon Stantz made a motion to approve the fire training event using smoke and heat equipment. The motion was seconded and passed 3-0.

John Wallace also discussed with the Board, the need for a solution to blocking off streets, particularly Main Street, for certain Town events. Cynthia Hyde stated that she was working on a plan to correct this and would present it at a later date.

IN THE MATTER OF THE POLICE DEPARTMENT

Chief Marshal Foutch reported on the police department. He stated that the town was in need of a meter upgrade, and he would like to see the meter rates increase because it's difficult to find the meter equipment that could handle the low meter rates that the town now charges. He said he would continue to look at the available options.

Cynthia brought up parking issues, particularly along Main Street. Part of the problem stems from loading zones, not being able to be enforced. Richard Foutch will discuss solutions with Richard Lorenz.

IN THE MATTER OF THE STREET DEPARTMENT

Superintendent of Streets, Larry Parrish updated the Board on the street dept. He stated that INDOT would like to meet with the Town about possible bypasses/routes for the upcoming projects. The meeting will be scheduled for sometime in January.

Larry Parrish requested approval for two pieces of equipment. The total cost of the equipment will be approximately \$32,000, and since the balance of the equipment budget is \$30,900, Larry requested that he transfer \$1,000.00 from his street cut fund to cover the balance. The Clerk-Treasurer stated that the General Fund should have enough money left in its budget, and the balance can be transferred from another line item.

Jon Stantz made a motion to transfer funds in order for Larry Parrish to purchase the two pieces of equipment. Motion was seconded and passed 3-0.

Jon Stantz asked about the outdoor lights, and what the town pays for. The Clerk-Treasurer said she would request an inventory of all outdoor lights and locations, from Duke.

IN THE MATTER OF THE SEWER DEPARTMENT

John Hodge updated the Board on the Sewer Department. He reported they lost a pump at White Oaks over the holiday weekend. He stated that the pumps that were installed in 2007, would all be going bad, and the Town should consider investing in a better quality pump, with better housing when they are replaced. A decision as to whether to rebuild or replace will be made at the time a new one is needed. Currently, there is still one more rebuilt one in inventory.

There was one sewer adjustment request for 289 S. West Street in the amount of \$104.25. This resident also has an outstanding bill for trimming hedges by the Street Dept. in the amount of \$36.08. The Clerk-Treasurer made the suggestion that the refund be offset by the charge, for a net refund of \$68.17.

Jon Stantz made a motion to approve the sewer adjustment, less the outstanding bill, for a net adjustment of \$68.17. The motion was seconded and passed 3-0.

IN THE MATTER OF THE ATTORNEY

Richard Lorenz was not present. Cynthia Hyde brought up a request from World Arts to remove trees in order to build a parking lot. Discussion followed as to what needed to be done for World Arts to do this. Cynthia stated that better information was needed, and Jon Stantz offered to call to clarify what was being done. Cynthia said at the next meeting the cost of the removal of the trees, and the site map would be discussed.

IN THE MATTER OF NEW BUSINESS

The Clerk-Treasurer presented 2013 meeting and holiday calendars for the Board’s approval.
Jon Stantz made a motion to approve the 2013 Meeting and Holiday Calendars as presented by the Clerk-Treasurer. The motion was seconded and approved.

Next, the Clerk-Treasurer updated the Board on the issue of hosting a round table meeting held by IACT. She reported that she received an email asking if we could host a meeting on July 24th. All that they need to have is confirmation of the date and place. It was decided that we would host this event, with our first location being The Tivoli, if we can confirm the availability and capacity.

Next the Clerk-Treasurer presented updated Appropriations and Fund reports for review. Along with this, she requested approval of two Transfer Ordinances to transfer funds to the K-9 fund for purchases.
Dean Bruce motioned to approve Transfer Ordinance 2012-1 in the amount of \$812.23 from the General Fund (101), to the K-9 Fund (210); and Transfer Ordinance 2012-2 in the amount of \$1,100.00 from the Police Training Fund (275) to the K-9 Fund (210).

A spreadsheet for the 2013 Salary Ordinance was distributed to the Board for review and approval at the next meeting. Also, a date for an executive session to discuss personnel matters was set for December 17th, at 6 p.m. Further discussion relating to the salary ordinance proposal will be continued at the executive session.

IN THE MATTER OF CLAIMS

Claims were presented for approval.
Dean Bruce made a motion to approve the claims as presented. It was seconded and passed 3-0.

IN THE MATTER OF ADJOURNMENT

Dean Bruce motioned to adjourn at 9:15 p.m.

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Cynthia Hyde, President	Jon Stantz, Vice-President	Dean Bruce, Board Member

Attest:_____

Cheryl Moke, Clerk-Treasurer